

**CJIS Security Policy (CJISSECPOL) 5.12.4 Personnel Sanctions**

The agency shall employ a formal sanctions process for personnel failing to comply with established information security policies and procedures.

* I hereby certify that I am familiar with the contents of the (1) 2021 CHRI Memorandum of Understanding (when applicable); (2) the most recent version of the FBI CJIS Security Policy; (3) the Security and Management Control Outsourcing Standard for Non-Channelers (when applicable); and (4) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.
* I recognize that criminal history record information (CHRI) and related data, by its very nature, is sensitive and has potential for great harm if misused.
* I acknowledge that access to CHRI and related data is therefore limited to the purpose(s) for which a tribe has entered the 2021 CHRI MOU.
* I understand that misuse of CHRI and related data by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating, or re-disseminating information may subject me to administrative and criminal penalties.
* I understand that accessing CHRI and related data for an appropriate purpose and then using, disseminating, or re-disseminating the information received for another purpose also constitutes misuse.
* I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity.

Such exposure for misuse includes, but is not limited to, suspension or termination of services and prosecution for state and federal crimes.

Date:

Employee Name/ Title:

Employee Signature: