|  |  |  |
| --- | --- | --- |
|  | **Key Employee: [INSERT EMPLOYEE NAME]**  **Job Title: [INSERT POSITION TITLE]**  **Gaming Enterprise: [INSERT ENTERPRISE NAME]** | |
| 1. | The Tribe or TGRA hereby documents[[1]](#footnote-1) the person [or job title] identified above as a key employee of the [*Gaming Enterprise*](https://www.ecfr.gov/current/title-25/chapter-III/subchapter-A/part-502/section-502.25)[[2]](#footnote-2) employed by the **[INSERT NAME OF GAMING ENTERPRISE/FACILITY/OPERATION]**  **List document(s):**  **[INSERT DOCUMENT NAME(S) AND LOCATION, IF NOT ATTACHED FOR REFERENCE]** | § 502.14 (d) |
| 2. | Because the person [or job title] identified above is a key employee of the *Gaming Enterprise*, I authorize the submission of noncriminal justice fingerprint-based request for CHRI[[3]](#footnote-3) in accordance with the executed NIGC [CHRI MOU](https://www.nigc.gov/wp-content/uploads/2025/02/2021CHRIMOUWithTribesfinal081021.pdf).  **[INSERT TRIBAL AUTHORIZED OFFICAL NAME]**  Tribal Authorized Official – Printed/Signature  Date: **Click or tap to enter a date.**  **NOTE: If a person or job title is not an employee of an entity that comes within the definition of *Gaming Enterprise* or has not yet been documented as a key employeedo not submit fingerprints for a CHRI response.** | CHRI MOU V.B.17 |

1. The tribe can document key employees by several means, including in its tribal gaming ordinance, gaming regulations, tribal gaming commission orders, licensing procedures, written job positions, employee handbook and other written memoranda or lists. [↑](#footnote-ref-1)
2. *See* [25 C.F.R. § 502.25](https://www.ecfr.gov/current/title-25/chapter-III/subchapter-A/part-502/section-502.25) (“Gaming Enterprise means the entities through which Tribe conducts, regulates, and secures gaming on Indian lands within such tribe's jurisdiction pursuant to the Indian Gaming Regulatory Act.). [↑](#footnote-ref-2)
3. See [Next Generation Identification (NGI) Audit Noncriminal Policy Reference Guide (June 2022)](https://www.nigc.gov/wp-content/uploads/2025/02/ngi-audit-noncriminal-policy-reference-guide-june-2022.pdf), Use of CHRI “Authorized Requests” and “Documentation of reason for request,” pages, 3, 12. [↑](#footnote-ref-3)