Understanding the FBI Criminal History Record Information (CHRI)

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Course Objectives

- What is a (CHRI)?
- Usage of a (CHRI)
- Types of Responses (IAFIS)
- Types of FBI Records
- How to Read a (CHRI)
- Common Mistakes and How to Correct Them
- Expungements and Sealing Adult Records
- Learn Abbreviations and Terms
- Most Recent Change
- Who to Contact for Questions

What is a (CHRI)?

Often referred to as a “RAP sheet”

“A criminal record or crime record which is the summary of an individual’s contacts with law enforcement agencies. It provides details of all arrests, convictions, sentences, parole violations as well as dismissals and not guilty verdicts committed by an individual. In addition information about height, weight, eye and hair color, identifying marks, different names used by the person, different dates of birth, social security numbers used, fingerprint classification, race, and state and federal identification numbers of the individual are also provided.”
Use of the Criminal History Record

- Police
  - SSN or driver’s license number is run
  - You have a RAP sheet that ultimately determines what happens next
- Pre-Sentencing Determinations
  - Outstanding warrants
  - Determines if you are released or detained

Use of the Criminal History Record

- Prosecutors
  - Paint a picture about your past criminal actions
  - Character which can be used against you
- Courts
  - Determine final rulings or outcomes
- Employment/Licensing
  - Determine if a person is hired and receives a license or not

Types of Responses (IAFIS)

- Error (or Reject) Response
  - L0008 is the most common one, print quality is too low
- “N” or No Record Response
  - Applicant has never been arrested
  - Model citizen
  - Good person for the job
- “I” or Positive Identification
  - Ident-record or RAP sheet
  - Applicant has been arrested
Types of FBI Records

- Criminal Background Check
  - NIGC only conducts this check
  - Name, DOB, age, alias', felonies/misdemeanors, sex crimes, body markings, charges, warrants and convictions

- Nationwide Criminal Background Check
  - State/local law enforcement can do this check
  - Property ownership, past neighbors, marriages or divorces, driver’s license information, 20 years addresses and phone numbers, federal and state tax liens, judgments, bankruptcies, relatives, pass roommates

How to Read a (CHRI)

Most important part of the (CHRI) is the FBI Number

- It allows tracking of entire (CHRI)
- Links all Fingerprints for a subject
- Links all Arrest Information for a subject
- Links Court Information for a subject
Parts of the FBI (CHRI)

Cover Page includes:
- Transaction Control Number (TCN)
  - TCN number consists of the first six characters of your OCA, followed by the date of the submission, followed by the system generated six digit number
- Originating Agency Identifier (ORI)
  - Is your (OCA)
  - NIGC ORI is: USNIGC00Z
- Use and dissemination restrictions for (CHRI)
  - Position or occupation of the applicant

Cover Page

- Master Name
  - Applicant’s Name
- FBI Number (FNU)
  - FBI Identifier
- Date Requested
  - Date Prints Submitted
- Biographical Data
  - Height, Weight, Eye and Hair Color, Sex, Race, etc.

Arrest Information

- Arrested or Received Date
  - Date of Arrest or Date CHRI/RAP sheet received
- State Identification Number (SID)
  - State Identifier for requesting a copy of an arrest taken place in a particular state
- Originating Agency Identifier (ORI)
  - Originating Case Agency Number (OCA)
- Charge (s)
  - List the crimes committed
- Record Updated
  - Date the record updated or received from NIGC
Court Information

- **Disposition** – final outcome of the arrest
  - **Final Disposition**
    - Court’s final determination of the arrest
  - **Interim Disposition**
    - Temporary court order
    - Limited duration
  - **Non-Conviction Data**
    - Not enough evidence; case is dropped
  - **Supplemental Court Data**
    - Prior convictions that may affect the final disposition

Supervision or Custody Information

- Subjects under supervised release, mandatory release, parole, probation, pre-trial diversion (PTD) or special parole term (SPT)
- The agency listed will receive automatic notification of any criminal activity associated with this record as long as the Flash is active
- “Flash Expiration Date” (FED) is 10 years

Wanted Notice Information

Wanted Information will appear on a (CHRI) if there is an outstanding warrant for the subject’s arrest
Wanted Notice Information

- Don’t tip off the applicant or renewal employee
- Call 9-1-1, tribal law enforcement or security
- Notified the applicant or renewal employee about your findings
- Applicant is now in the hands of law enforcement

Sex Offender Registry Information

Sex Offender Registry Information will appear on (CHRI) of subject’s who have been convicted of sexually violent offenses

1 DATE OF APPLICATION 2014/03/07 (DATE PP)
AGENCY NATL-IND GAMES COMM WASHINGTON (UNREC02)
AGENCY CASE MSE9008811
CIVIL PRINT - 03/07/2014

* SEXUAL OFFENDER REGISTRY INFORMATION
* THE SUBJECT OF THIS RECORD HAS REGISTERED AS A SEXUAL OFFENDER
* WITH THE FOLLOWING AGENCY:
* AGENCY: STATE BUREAU SAINT PAUL (MNBC0000)
* AGENCY CASE: 2008MIN0121411
* NICE NUMBER: NCIC7601166356
* REGISTERED AS - DUCK, DADDY DOLLY
Felonies, Misdemeanors and Infractions

Felonies:
- reserved for more serious crimes and entail more serious punishments (death penalty)
- prison sentences of at least one year, fines or a combination of both
- subdivide felonies into degrees (lower the degree, more severe the crime)

Misdemeanors:
- lesser crimes with lesser punishments
- prison sentences of less than one year, smaller fines or a combination of both
- alternative sentences, such as community service or rehabilitation programs
- subdivide misdemeanors into classes (A, B and so on)
Felonies, Misdemeanors and Infractions

- Infractions:
  - governed primarily by state laws
  - not considered to be a criminal offense
  - typically no jail time
  - fine imposed on those found guilty

Possible Rulings/Outcomes

- Conviction: is the outcome of a trial in which a criminal defendant is found guilty
- Deferral: refers to putting off something until a future date
- Deferral Adjudication: involves probation, treatment programs, and/or some type of community supervision
- Dismissed with Prejudice: a case is dismissed after adjudication; the plaintiff is barred from bringing an action on the same claim

Possible Rulings/Outcomes

- Dismissed without Prejudice: a case is dismissed; the plaintiff is allowed to bring a new suit on the same claim
- Acquittal: found not guilty
- Not Guilty: is a plea entered; denying blame the charges
- Non Adjudication of Guilt: no final judgment; probation or community service
- Hung Jury: deadlocked jury; guilt or innocence cannot be made
Examples of (CHRI)

- Error Response
- “N” or No Record Response
- “I” or Positive Identification

See Attachment 1

Common Mistakes and How To Correct Them

- Common Mistakes
  - Incomplete dispositions of cases
    - reported arrest without a final disposition
  - Double entry of an arrest
  - Incorrect entries
  - Expunged or sealed information
    - should have been removed from your state and FBI RAP sheet

- How to Correct Them
  - The FBI gets all of the information which includes from local, state and federal agencies
    - if there are mistakes on your FBI RAP sheet, contact the agency that supplied the information to the FBI
  - Find out how to change, correct or update information
  - Modifying the record
    - written notification from the appropriate criminal justice agency is needed
Expungements and Sealed Adult Records

- Expungement and Sealed Records
  - Record of criminal conviction is destroyed or "sealed" from the state or federal agencies
  - Most states' laws provide that:
    - it need not be disclosed, including to potential employers or landlords
  - Generally, if a criminal record is expunged or "sealed"
    - it's as though the crime never occurred and you can legally say (to a potential employer, for example) that you were never charged or convicted of a crime

See Attachment 2

Expungements and Sealed Adult Records

- Click on the link below, which will guide you to conduct a State by State search:
  - http://www.criminaldefense lawyer.com/topics/expungement-sealing-criminal-records
- If you were or were not convicted of a crime?
- If you are eligible for an expungement?
- How to file for an expungement?

Abbreviations and Terms

- (CHRI) Common Abbreviations
  - See Attachment 3
- (CHRI) Terms and Definitions
  - See Attachment 4
Most Recent Change

- If you receive an incomplete RAP with a *denoted from one of the below states, please let me know
  
  NFF states are as follows:
  NJ, MD, NC, GA, FL, WV, TN, IA, MO, KS, MN, OK, CO, WY, MT, ID, HI, OR

- FBI would send another request, update usually received
- FBI would send complete RAP to myself
- Forward the complete RAP sheet to you

Who to Contact

- Answers Hits to Warrants – (304) 425-9245
- Automated Processing/Expedite – (304) 625-4293 (day shift), (304) 625-4503 (midnight shift)
- Correspondence Group – (304) 625-5590 Customer Service Group
- Dispositions I (state, federal, MRD, IU MKE) – (304) 625-9409
- Document Specialists (DocSpec) – (304) 625-9361
- Expungements – (304) 625-9321 (day shift), (304) 625-9341 (night shift)
- Flashes – (304) 625-9371
- Miscellaneous Documents (MiscDoc) – (304) 625-9290

Questions & Answers
My Contact Information

Deborah Norton

202.632.7034 (desk)

202.213.6473 (cell)

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Knowledge Review

• Be sure to include your name and email address
• Do your best
• Be on the lookout for the survey email 90 days from today

Poll Everywhere

Knowledge Review – Understanding the FBI CHRI

When the survey is active respond at PollEv.com/nigc
Course Evaluation

- Provide an honest assessment of your experience
- Written suggestions and comments are greatly appreciated and allow us to improve your experience