



Course Objectives

- Benefits of Electronic Fingerprint System
- Live Scan Vendors with compliant devices
- Submitting Initial Fingerprints
- Acceptable Identifications
- Resubmission Process
- Hard Card Process
- Error Codes
- Name Check Request with Sample
- Billing and Invoices
- Most Recent Changes

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Benefits of Fingerprinting

- Must have a signed Memorandum of Understanding (MOU) on file with NIGC 
- Submission time is completed in minutes
- FBI Responses received within 24 hours (normally 2 – 3 hours)
- Quick notifications of “invalid” fingerprints and resubmissions can be done sooner
- Faster than submitting hard cards

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Live Scan Devices

- Must be compliant with the FBI's EFTS standard.
 - **NIGC Electronic Fingerprint Submission Interface Specifications**
- Current Live Vendors
 - Cross Match
 - Morphotrust (formerly Identix)
 - Comnetix
 - ID Networks
 - 3M Cogent Systems
 - Advanced Livescan Technologies, Inc.
 - Fieldprint Inc./Truescreen Inc.




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Current Live Vendors

- CrossMatch (85%) <http://www.crossmatch.com/>
- Morphotrust (formerly Identix) (10%)
http://www.morphotrust.com/company/comp_contact.html
- Comnetix (2 installations)
<http://www.comnetix.com/contactus.php>
- ID Networks (2 installations) <http://www.idnetworks.com/>
- 3M Cogent Systems (3 installations)
<http://www.cogentsystems.com/>
- Advanced Livescan Technologies, Inc. (2 installation)
<http://www.advancedlivescantech.com>
- Fieldprint Inc./Truescreen Inc. (2 installations)
<http://www.truescreen.com>



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Submission of Initial Prints

- Mandatory fields when submitting your prints (**See Attachment 1**)
- If you make a mistake, send me an email ASAP (i.e., incorrect SSN or DOB; misspelled name)
- Applicants with Sr., Jr., II or III should be entered after last name
- If you see the following statement on a RAP sheet: **"A CRIMINAL HISTORY REQUEST NOTIFICATION(S) WAS SENT BY THE FBI TO THE FOLLOWING ORGANIZATIONS, EXCEPT FOR THOSE INDICATING THAT THE REFERENCED SUBJECT IS DECEASED."** This means that the state is not obligated to report the to the FBI that the applicant is deceased
- Reason Fingerprinted field, must read **"INDIAN GAMING LICENSEE"**

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Acceptable Identifications

- Driver's license
- State-issued photo identification card
- Military photo identification
- Passport or national photo identification
- Tribal identification card



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Resubmission Process

- Bring the applicant back into the office
- Resubmit within 45 days from the first "invalid"
- Generate a new set of prints, which will generate a new TCN number automatically
- Do the prints as normal
- In the **TCN TCR** field, manually enter in the **FBI TCN** number that starts with E2017
- At the end of the screen, you should see the **"Resubmit"** button
- If you send in the initial set of prints, they will come in as "duplicate" prints
- The error **"E0006"** doesn't count as an invalid submission. It means that the dates aren't in sync (submission date and date printed)

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Hard Card Process

- When sending in your hard cards, make sure to manually write **"INDIAN GAMING LICENSEE"** in the Reason Fingerprinted field
- Make sure that the applicant signs the hard card
- Incomplete hard cards will be sent back
(See Attachment 7)
- It should take 3-5 days including FedEx or mailing for the response to be returned to you
- If you need hard cards, please send me an email with the following:
 - POC to mail them to , Address, Number of cards needed
- Sample Fingerprint Card (See Attachment 8)

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Error Codes

- VPN Error Codes (See Attachment 2)
 - If you have issues establishing a connection
- Most Common Rejected Prints (See Attachment 3)
 - L0008.....low quality of prints
- Transaction Rejection Codes (See Attachment 4)
- State Identification Bureau Contacts (See Attachment 6)
 - List of contact phone numbers if you submit to the state and NIGC

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Name Check Request

- Name Search Check Request requires two invalid submissions
- The error code **“E0006 The value of element 1.05 is inconsistent with the value of element 2.038”** is NOT a valid error
- 4-6 weeks for results to come back
- Must use CJIS Name Check Request Form 2017 (See Attachment 5)
- Complete **ONLY** the bottom half of the form
- Must put the two TCN numbers that start with **E2017**
- Send all Name Search inquiries to myself

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Sample Name Check


Subject of Name Check

- Two Transaction Control Numbers (TCN, E#’s) of the subject’s fingerprint submission:
 - (1) E201720151210110055 (2) E201720151210141159
- *Name: DEBORAH NORTON *Alias: N/A
- *Date of Birth: 01/03/1965 Place of Birth: DC Sex: F Race: B
- *Social Security Number: 123-45-6789 Miscellaneous Number: _____
- State Identification Number: _____ OCA: DCCONT01

*Items in RED are mandatory fields.

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Billing/Invoices


- Billing/Invoices are handled by Beverly Carter
- They are sent out at the beginning of the month for the previous month submissions
- Send updated POC and mailing address to Beverly Carter
[\(beverly_carter@nigc.gov\)](mailto:beverly_carter@nigc.gov)

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Things to Remember

- When an applicant is up for renewal, **DO NOT** send an old set of prints 
- If you're unsure if a submission was received, please email or call me before resubmitting
- If you're waiting for a response or missing one, please email or call me before resubmitting
- If within your submission software it reads **"Queued for Transmission"**
- Live scan device calibrated or clean
- Changes in staff, married/divorce, email address


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Most Recent Changes


- NIGC Correct Mailing Address




NIGC Attn: (whoever it is addressed to)
C/O Department of the Interior
1849 C Street N.W.
Mail Stop #1621
Washington, D.C., 20240
- 2017 CJIS Name Check Form
- Amended MOU, March 2017
- Fingerprint processing fee \$18 per submission

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Questions & Answers



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My Contact Information

Deborah Norton




202.632.7034 (desk)

202.213.6473 (cell)

deborah_norton@nigc.gov


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Knowledge Review


- Be sure to include your name and email address
- Do your best
- Be on the lookout for the survey email 90 days from today

QUESTIONS

1- A B C D
2- A B C D
3- A B C D
4- A B C D
5- A B C D
6- A B C D

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Poll Everywhere

Knowledge Review – NIGC Electronic Fingerprint Program

When the survey is active respond at PollEv.com/nigc

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Course Evaluation

- Provide an honest assessment of your experience
- Written suggestions and comments are greatly appreciated and allow us to improve your experience



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Eval - NIGC Electronic Fingerprint Program

When survey is active, respond at PollEv.com/nigc

Start the presentation to activate live content

If you see this message in presentation mode, visit the poll-in or get help at PollEv.com/app

© 0 surveys underway
