

# Course Objectives

- Benefits of Electronic Fingerprint System
- Live Scan Vendors with compliant devices
- Submitting Initial Fingerprints
- Acceptable Identifications
- Resubmission Process
- ➢ Hard Card Process
- ➢ Error Codes
- ➤ Name Check Request with Sample
- ➢ Billing and Invoices
- Most Recent Changes

#### 1/30/2017

## Benefits of Fingerprinting

- ➤Must have a signed Memorandum of Understanding (MOU) on file with NIGC
- Submission time is completed in minutes
- FBI Reponses received within 24 hours (normally 2 – 3 hours)
- ➢Quick notifications of "invalid" fingerprints and resubmissions can be done sooner
- ≻Faster than submitting hard cards

1/30/201

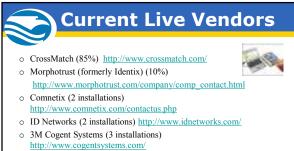
#### Live Scan Devices

- Must be compliant with the FBI's EFTS standard.
   NIGC Electronic Fingerprint Submission Interface
  - Specifications
- Current Live Vendors
  - o Cross Match
  - $\circ$  Morphotrust (formerly Identix)



- ComnetixID Networks
- 3M Cogent Systems
- Advanced Livescan Technologies, Inc.
- Fieldprint Inc./Truescreen Inc.

1/30/201



- Advanced Livescan Technologies, Inc. (2 installation) <u>http://www.advancedlivescantech.com</u>
- Fieldprint Inc./Truescreen Inc. (2 installations) <u>http://www.truescreen.com</u>
- 1/30/2017

# Submission of Initial Prints

- > Mandatory fields when submitting your prints (See Attachment 1)
- If you make a mistake, send me an email ASAP (i.e., incorrect SSN or DOB; misspelled name)
- > Applicants with Sr., Jr., II or III should be entered after last name
- If you see the following statement on a RAP sheet: "A CRIMINAL HISTORY REQUEST NOTIFICATION(S) WAS SENT BY THE FBI TO THE FOLLOWING ORGANIZATIONS, EXCEPT FOR

THOSE INDICATING THAT THE REFERENCED SUBJECT IS DECEASED." This means that the state is not obligated to report the to the FBI that the applicant is deceased

Reason Fingerprinted field, must read "INDIAN GAMING LICENSEE" 1002017

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#### Acceptable Identifications

- > Driver's license
- State-issued photo identification card
- ➢ Military photo identification
- Passport or national photo identification
- Tribal identification card



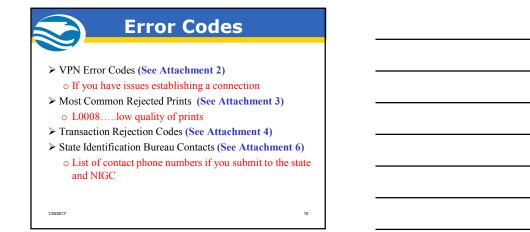
# **Resubmission Process**

- Bring the applicant back into the office
- Resubmit within 45 days from the first "invalid"
- ➢ Generate a new set of prints, which will generate a new TCN number automatically
- Do the prints as normal
- In the TCN TCR field, manually enter in the FBI TCN number that starts with E2017
- > At the end of the screen, you should see the "Resubmit" button
- If you send in the initial set of prints, they will come in as 'duplicate' prints
- The error "E0006 ....." doesn't count as an invalid submission. It means that the dates aren't in sync (submission date and date printed)

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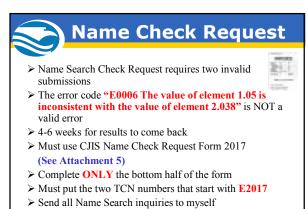
### **Hard Card Process**

- When sending in your hard cards, make sure to manually write "INDIAN GAMING LICENSEE" in the Reason Fingerprinted field
- > Make sure that the applicant signs the hard card
- Incomplete hard cards will be sent back (See Attachment 7)
- It should take 3-5 days including FedEx or mailing for the response to be returned to you
- If you need hard cards, please send me an email with the following:
- POC to mail them to , Address, Number of cards needed
   Sample Fingerprint Card (See Attachment 8)
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# Sample Name Check subject of Name Check \*

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#### **Billing/Invoices**

- ➢Billing/Invoices are handled by Beverly Carter
- They are sent out at the beginning of the month for the previous month submissions
- Send updated POC and mailing address to Beverly Carter

(beverly\_carter@nigc.gov)

1/30/2017

