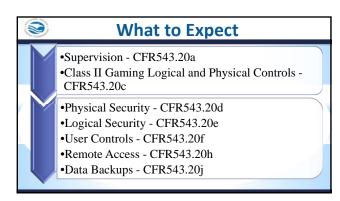
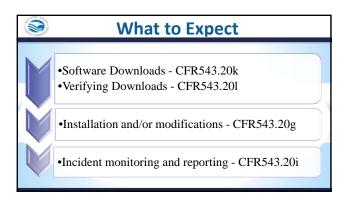
Auditing 543.20 Information Technology Division

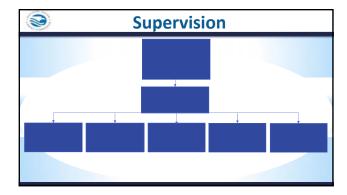


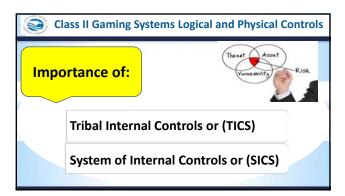






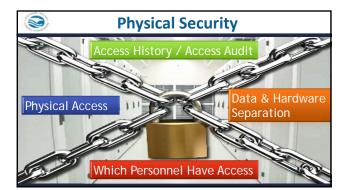
On Handout #1 - fill in the supervision hierarchy from top to bottom. (Note: you have more job titles than spaces)





Ask Yourself 1. Who is in charge? 2. Should this person be independent of the class II system? 3. What methods (i.e. policy &/or procedure) are in place to detect errors or fraud?

- 4. Should that person have access to accounting, audit entries, or payouts?
- 5. Is there an audit procedure? How is the audit completed and how is it recorded?

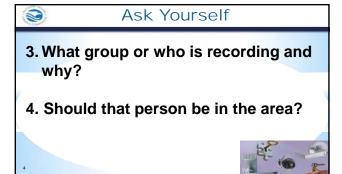


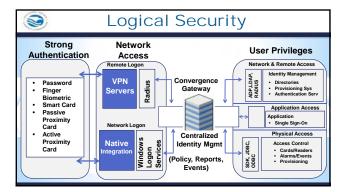


Ask Yourself

- 1. Are the policy and procedures in place?
- 2. Who is responsible or has access?







Ask Yourself What policy and/or procedure exists? Is there access to the data? Who manages the rights and roles of those terminations? Audit process for those records and how often reviewed?

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- 5. Are robust passwords policies and procedures in place?
- 6. Are policy and procedures in place for network ports to be disabled?
- 7. What type of data encryption is in place?
- 8. Who ensures software is verified?



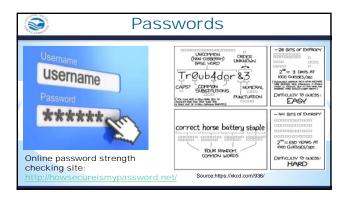


INSTRUCTIONS

Using all the terms at the bottom of the handout. Place the terms in the correct column.

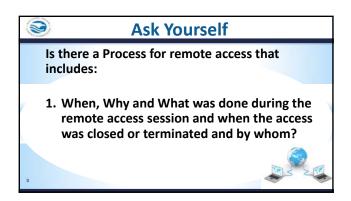














Is there a Process for remote access that includes:



- 2. Who was granted access, and who granted the access? License?
- 3. Is the remote access being done with a secure method? What is that method?

Exercise 3 – Handout #3

Handout 3

	The name of	
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	To complete	

INSTRUCTIONS

- 1. Break into groups and working together read each scenario, and identify the issue(s).
- 2. Locate the corresponding MICS standard using the IT Toolkit.
- 3. Then write a finding and include a recommendation.



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- 1.What is the backup process for all critical information and programs; is it stored in a means that is adequately protected from loss?
- 2. How often are the backups performed?





Ask Yourself

- 3. Is the information mirrored for redundancy and can the data be restored if required?
- 4. How often is this data backup process tested?

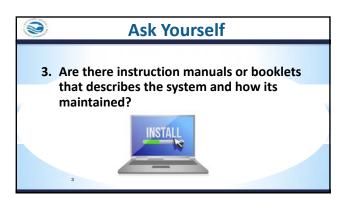


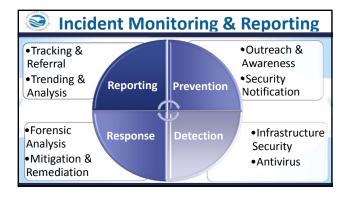






Ask Yourself 1. Are only authorized and approved systems being installed or modified and is it being verified to a checklist? 2. Are these actions being recorded, if so with Whom, When, Why and What was accomplished?







- 1. What are the policies and/or procedures for responding to, monitoring, investigating and resolving all security incidents that is approved by the TGRA?
- 2. What time period has been established with the TGRA for supporting documentation to be supplied?





Course Evaluation

- Provide an honest assessment of your experience
- Written suggestions and comments are greatly appreciate and allow us to improve your experience





