

DATE: July 1, 2008
TO: Tribal Leaders
Tribal Regulators
Casino Managers
FROM: John Peterson, Regional Director, NIGC Region IV
SUBJECT: IGT Training in Saint Paul

Dear Tribal Leaders, Gaming Regulators and Casino Managers:

The following training is being offered jointly by IGT and the Saint Paul Regional office of the National Indian Gaming Commission. At present there are two sessions scheduled. The first training is scheduled for Tuesday August 12th thru Friday August 15th with the second session scheduled from Monday August 18th thru Thursday August 21st. Class size is limited to 12 individuals.

There is no charge for the class. Meals and lodging are the responsibility of the attendee. Please see lodging contact below. Both training sessions will be held at the IGT offices in Maplewood Minnesota and begin at 9:00AM, attendees are requested not to arrive prior to 8:30AM.

IGT Contact for lodging and class information:

Theri Grevelis
651 734 6697

IGT Minnesota
7021 6th Street N.
Oakdale, MN

An additional training session has been scheduled for November 4-7 in the Saint Paul Satellite Office in Rapid City located at:

405 East Omaha Street Suite A
Rapid City, South Dakota

Registration for the class in Rapid City will be accepted after October 1st.

The following class syllabus is offered:

MT325 Gaming Agent Training (4 days)

This class is designed for Gaming Agents in all gaming jurisdiction. This course will give you a better understanding of machine operations. Through lecture, discussion and hands-on practice you will learn about the machine hardware and firmware, security features, program summary reports, pay tables and problem resolution.

This course will discuss:

Orientation

Safety/ESD
IGT Product overview
Machine Components
Game operation
Information resources
Reel assembly and PAR sheets
Coin-in components
Coin out assembly
Bill acceptor module
Logic Components
Program software
Program verification
Theft Scenario reviews

Upon completing this course the student will be able to:

Identify IGT machine types
Identify machine component
Practice the proper safety procedures for both personal and machine safety.
Identify security features
Utilize machine firmware to assist in resolving disputes.

The Saint Paul Regional Office of the National Indian Gaming Commission will coordinate all registrations and forward a class list to IGT. Registration is on a first come basis for either course. Interested individuals should complete the attached registration form listing a first and second choice of dates as well as an e-mail address and either fax the completed registration form to:

Administrative Assistant Joan Klett
National Indian Gaming Commission
190 East 5th Street, Suite 170
St. Paul, MN 55101
Fax 651-290-4006

OR

E-Mail the registration to: joan.klett@nigc.gov

Attendees will be notified via e-mail not later than August 1st as to their enrollment status. Questions regarding registration should be addressed to Administrative Assistant Joan Klett at 651 290 4004.

National Indian Gaming Commission
IGT Training

ATTENDEE NAME:

ATTENDEE POSITION:

TRIBE NAME:

GAMING OPERATION:

ADDRESS:

CITY/STATE/ZIP:

CONTACT TELEPHONE #:

EMAIL ADDRESS:

TRAINING DATES REQUESTED:

First Choice _____

Second Choice _____